



National Law University and Judicial Academy, Assam

(Established by Assam Act No. XXV of 2009)

No.: NLUJAA/ACD-ADMIN/F/Misc./2017-18/6821

Date: 12/11/2018

QUOTATION NOTICE

Sealed quotation are hereby invited with affixed non refundable court fee stamps of Rs. 8.25 (Rupees Eight and Twenty Five paise) only from reputed Firms/Individuals for **Supply of 10 (ten) nos. Steel Almira of reputed brand** at the University as per the terms & conditions given below which will be received at the office of the Registrar, NLUJAA during office hours up to **1:00 PM** on or before **04-12-2018** and will be opened on the same day at **2:30 PM**. The Quotationer or their authorized agents may remain present at the time of opening of the quotations.

Work Description

Supply of 10 (ten) nos. Steel Almira of reputed brand.

Details specification:

- Size: 916 mm (W) x 486 mm (D) x 1980 mm (H)
- Construction: to be welded
- Material: All material should be of 0.7 mm to 0.9 mm thickness (± 0.08 mm) and should conform to IS 513.
- Lock: Double lock with double key.
- Shelves: Adjustable shelves (four nos of shelves for office use only).
- Finishing: Epoxy powder coated to the thickness of 50 micron.

Terms and Conditions:

- The rates should be quoted as shown against the items/works should be inclusive of all GST/taxes applicable at any point of time.
- The sealed envelope should have the following inscription on top as "National Law University and Judicial Academy, Assam".
- The Quotationer will have to deposit earnest money of **Rs. 10,000/-** in the form of Demand Draft in favour of Registrar, National Law University and Judicial Academy, Assam.
- Each firm must have GST Registration, Trade License, PAN Card, Income Tax Clearance Certificate. A copy of the same must be submitted along with the Quotation/Tender.
- Bills must be submitted along with necessary work order and a copy of Challan etc. within seven days from the date of delivery of service for payment failing which no payment shall be made.
- In case lowest rate is quoted by one firm for some items and by other firms for other items then the selected firm will have to give the assurance/consent letter to supply any or all of the materials as mentioned above, as per approved rates of the undersigned.
- Any firm/supplier indulging in any malpractice or adopting any unfair means will be barred from undertaking any work with the University.
- Past records of the firms/suppliers/contractors will be duly considered while awarding the work.
- Screening procedure may factor in other condition deemed to be just, fit and proper at that point of time.
- Bidders are advised to visit the premises of the University before submitting the bid to have an idea about the work.

Registrar

Memo No: NLUJAA/ACD-ADMIN/F/Misc./2017-18/6822-6825

Date: 12/11/2018

Copy to:

- System Administrator, NLUJAA with a request to upload in the University website.
- P.S. to VC for kind appraisal of the Hon'ble Vice-Chancellor
- Notice Board
- Guard File

Registrar



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PRICE BID FORM

Name of the Firm:

Description	Qty	Unit Price	GST	Total
Steel Almira of Reputed Brand. Details specification: a) Size: 916 mm (W) x 486 mm (D) x 1980 mm (H) b) Construction: to be welded c) Material: All material should be of 0.7 mm to 0.9 mm thickness (± 0.08 mm) and should conform to IS 513. d) Lock: Double lock with double key. e) Shelves: Adjustable shelves (four nos of shelves for office use only) f) Finishing: Epoxy powder coated to the thickness of 50 micron	10 (ten) nos.			
Grand Total				

Grand total (in words).....

(Signature of the vendor)

Name:

Designation with Seal of the Firm